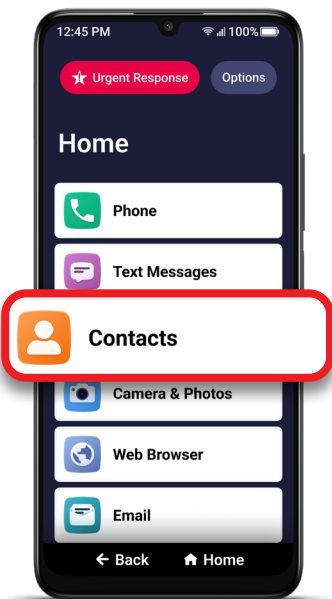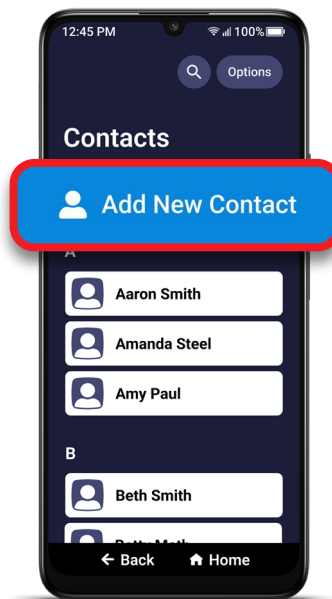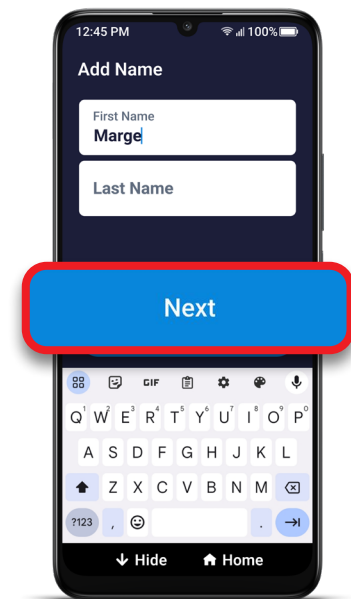## Getting Started

# How to Add a Contact

**1** On the Home screen, TAP **Contacts**.

**2** TAP **Add New Contact**.

**3** Enter contact's first and last name and TAP **Next**.

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# How to Add a Contact (cont.)
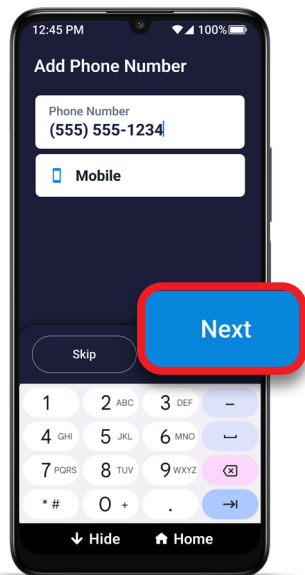
**4** Enter contact phone number, select a phone type, and TAP **Next**.
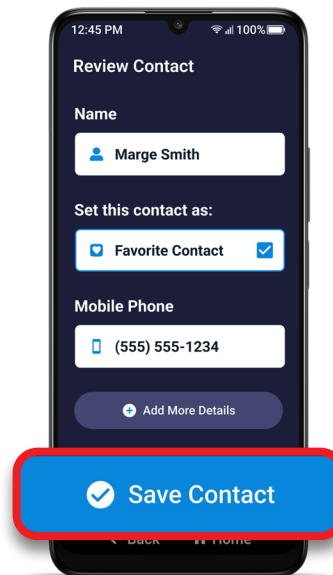
**5** Review the information and TAP **Save Contact**.

Note: TAP **Favorite Contact** if you want to keep the person at the top of your contacts list. TAP **Add More Details** to add an additional phone number, email, or notes.

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